

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
LEARNING EXCELLENCE FOUNDATION OF SOUTH PALM BEACH, INC.
D/B/A
IMAGINE SCHOOLS – CHANCELLOR CAMPUS

November 18, 2019
5:30 p.m.

The meeting of the Board of Directors (the "Board") of the Learning Excellence Foundation of South Palm Beach, Inc. (the "Foundation") d/b/a Imagine Schools-Chancellor Campus (the "School") was held at 3333 High Ridge Road, Boynton Beach, Florida. In attendance were: board attorney, Julie Klahr and members of the Governing Board: Chris Johnson, Board Chair; ~~Penny Pickett, Co-Chair~~; Tom Sutterfield, Jennifer Weser, Marie Chapman, Marva Wilks and Imagine employees in attendance were: Rod Sasse, Executive Vice President; Susan Onori, Principal; Jorge Puente-Duany, Business Manager and Mary Salas, Building Manager.

Chris Johnson called the meeting to order at 5:32 p.m.

Chris Johnson asked if the meeting had been properly noticed. Susan Onori reported the meeting had been posted on the entrance/egress doors and on the Imagine-Chancellor website.

The first order of business was the approval of the minutes. Tom Sutterfield made a motion to approve the September 23, 2019 minutes. Jennifer Weser seconded the motion. The motion passed unanimously.

The next order business was the Principal update. Susan Onori discussed her promotion to Imagine Schools, Inc. South Florida Regional Director with the Board and informed them the six Principal interviews would be on November 22, 2019. Mrs. Onori stated the interview panel would consist of herself, Mr. Watts, Miss Kenefick, Mrs. Cuba, and Mrs. Holmes and the final candidate would be brought to the Board, at the December 2, 2019 board meeting, as Mrs. Onori's start date for her new position would be December 9, 2019. Tom Sutterfield inquired about a board member sitting on the panel. Discussion ensued regarding this matter and Marie Chapman would also sit on the interview panel.

The next order of business was the approval of the Best and Brightest. Susan Onori presented the Board with the Best and Brightest policy. Mrs. Onori stated Imagine-Chancellor had been recognized by the state as a Tier 1 retention school, meaning Imagine-Chancellor maintained the "A" letter grade, went up 3 percentage points over the past 3 years on the FSA and retained teachers from the previous year. Mrs. Onori reviewed the policy stating any retained teacher with a "highly effective" observation in FY19 would receive \$2,500.00 and any retained teacher with an "effective" observation in FY19 would receive \$1,000.00. Mrs. Onori added there would be \$669.69 left after paying all the qualifying teachers and the leadership team met and decided the three

teachers that did not meet the qualifications in legislation would split the money. Mrs. Onori stated the Board would need to approve the breakdown, the policy and Mr. Johnson would need to sign the letter and the completed binder would have to be delivered to the Palm Beach County School District the next day. Tom Sutterfield made a motion to approve the distribution of \$107,169.70 in 2019-2020 Best and Brightest policy, as stated in legislation. Jennifer Weser seconded the motion. The motion passed unanimously.

The next order of business was the approval of the distribution of A+ money. Jorge Puente-Duany informed the Board Imagine-Chancellor would receive A+ money from the state for maintaining the "A". Mr. Puente-Duany stated the funds had not yet been received, but he anticipated it would be the same funding as the previous year and 88% would be distributed to the teachers and administration and 12% to support staff. Mrs. Onori added there were four options drawn up from the economic sustainability committee and sent out to the staff to vote and the breakdown was unanimous. Tom Sutterfield made a motion to approve the FY19 A+ money distribution. Jennifer Weser seconded the motion. The motion passed unanimously.

The next order of business was the approval of the hardening grant. Mary Salas informed the Board Imagine- Chancellor had been awarded \$18,000.00 for the hardening grant. Mrs. Salas added after much discussion, it had been decided to purchase more security cameras and a card entry access system for all exterior doors. Mrs. Salas reviewed the bids with the Board with the camera bid in the amount of \$ 8,949.00 and card entry system bid in the amount of \$9,975.00. Mrs. Salas added the remaining balance of \$924.00 would be paid out of school funds, which Mr. Puente-Duany approved. Mrs. Salas also added that the card access entry bid only included 7 exterior doors and there were actually 8 exterior doors, which increased the bid by \$1425.00. Mrs. Salas stated the additional funds would also have to come out of the school budget, which Mr. Puente-Duany approved as well. Tom Sutterfield made a motion to approve the camera bid of \$8,949.00, the card entry access bid of \$9,975.00 and the additional \$1425.00 totaling \$20,349.00, with \$18,000.00 being paid out of the hardening grant and the balance of \$2,349.00 to be paid out of school funds. Jennifer Weser seconded the motion. The motion passed unanimously. Mr. Johnson inquired about an air conditioning update. Mary Salas informed the board the installation of AC unit #2 had been rescheduled due to a broken compressor. The unit is installed now and working properly. Discussion ensued regarding the units that had been replaced and those yet to be replaced and the actual cost versus bid. Mrs. Salas informed the board unit #6, a 20 ton unit went down unexpectedly. The unit was not in the original survey of *at risk* units, but would need to be replaced. Mr. Johnson requested Biscayne Air to do another survey on the air units. A lengthy discussion ensued with Mr. Puente-Duany regarding the financial aspect of replacing unit #6. Tom Sutterfield and Chris Johnson both requested the unit coils to be double dipped due to the salt air even though it would increase the price to \$33,230.00, in addition to the permits and inspections. Tom Sutterfield made a motion to approve \$34,000.00 to replace unit #6. Jennifer Weser seconded the motion. The motion passed unanimously. Marva Wilks inquired as to if the already installed coils had been double dipped and Mrs. Salas stated they had not.

Chris Johnson requested Mrs. Salas to inquire with Biscayne Air about having it done and to include him in the correspondence with Biscayne Air regarding this matter.

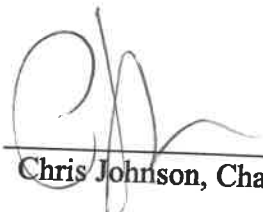
The next order of business was the financial update. Jorge Puente-Duany reviewed the financials before the board, stating the land note would be paid off in March of 2020. Mr. Puente-Duany reviewed the incoming funds versus expenditures. Discussion ensued regarding the financials. Mrs. Onori informed the Board the teachers had actually found great supplemental educational programs for free on the internet, which saved the school money. Marie Chapman informed the Board she had been approached by a teacher, asking if it would be possible through the PTSO and the school to ask for a \$50.00 supply fee rather than asking each student for individual supplies, due to lack of storage for the supplies in the classroom. Discussion ensued regarding this matter and Mrs. Chapman stated she would discuss the matter with the PTSO Board. Mrs. Onori stated that would be a PTSO decision, since they coordinate the supply program for the school and Mr. Puente-Duany stated on his end it would be able to be done. Mr. Puente-Duany discussed the budget with the Board and educational changes going on with in legislation. A lengthy discussion ensued regarding this matter.

Rod Sasse stated even though Susan Onori's promotion would be a loss for Imagine-Chancellor, he was very happy to have Susan Onori join the South Florida Regional team and felt no one deserved it more.

Susan Onori informed the Board the next Board meeting would be December 2, 2019.

Meeting adjourned at 6:11 p.m.

Attested to By:


Chris Johnson, Chairperson
1/13/20
Date