

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
LEARNING EXCELLENCE FOUNDATION OF SOUTH PALM BEACH, INC.  
D/B/A  
IMAGINE SCHOOLS – CHANCELLOR CAMPUS

May 6, 2019  
5:30 p.m.

The meeting of the Board of Directors (the “Board”) of the Learning Excellence Foundation of South Palm Beach, Inc. (the “Foundation”) d/b/a Imagine Schools-Chancellor Campus (the “School”) was held at 3333 High Ridge Road, Boynton Beach, Florida. In attendance were: board attorney , Julie Klahr and members of the Governing Board: Chris Johnson, Board Chair; Elizabeth Stephan, Jennifer Weser, Lisa Carriegos C and Imagine employees in attendance were: Susan Onori, Principal; Lindsey Kenefick, Assistant Principal; Brian Doyle, IT; Jorge Puente-Duany, Business Manager and Mary Salas and Chris Rivera, Building Managers. Also in attendance were Marie Chapman and Marva Wilks.

Chris Johnson called the meeting to order at 5:32 p.m.

Chris Johnson asked if the meeting had been properly noticed. Susan Onori reported the meeting had been posted on the entrance/egress doors and on the Imagine-Chancellor website.

The first order of business was the approval of the minutes. Jennifer Weser stated she reviewed the minutes from the March 11, 2019 meeting. Jennifer Weser made a motion to approve the minutes. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order business was the Principal update. Susan Onori informed the Board Imagine-Chancellor won a Promising Practices Award for the Toy Drive at Imagine North Lauderdale and for the 2<sup>nd</sup> grade students going to the school to read with their 2<sup>nd</sup> grade students. Mrs. Onori stated Imagine-Chancellor also received another award for Positive School Climate.

The next orders of business was the charter agreement amendment. Julie Klahr stated the charter amendment was for being a high performing charter school. Miss Klahr explained the district would give an additional 5 year extension, to make the current charter agreement a 15 year charter expiring in 2029 or they would give 10 years and would like to enter into a new agreement with the statutory changes expiring in 2034. Discussion ensued regarding some negotiations that would need to be made. Miss Klahr stated she had reviewed the two options with Susan Onori and Rod Sasse. Ms. Klahr further discussed the litigation with Palm Beach County regarding the referendum. A lengthy discussion ensued regarding the options and the pros and cons of each in regards to the charter amendment. Miss Klahr asked the Board for the direction in which they would

like to pursue. Jennifer Weser made a motion for Julie Klahr to proceed with the second amendment to the current charter agreement to extend the agreement expiration date to 2029. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order of business was the re-enrollment of dismissed students. Mrs. Onori discussed the preparation of a policy for students that were dismissed from Imagine-Chancellor and the option of returning to the school in another year. Julie Klahr stated she would draft a policy for the 2019-2020 school year.

The next order of business was replacement of landscaping. Susan Onori and Elizabeth Stephan discussed the over growth of the landscaping in the front of the school. Mary Salas contacted the landscaper and suggested pulling out the 12 invasive trees, as long as it was within compliance with the City of Boynton Beach. Mr. Howard suggested doing the whole hill in native Florida plantings, such as sunshine mimosa plants, but suggested not replacing the Florida sunflowers, as they require a lot of maintenance. He also suggested adding coco plums along the fence line. Mrs. Salas further added she spoke with Estaban Fernandez and he suggested the Scouts assisting in the planting of the landscaping. Discussion ensued regarding this matter and the approximate cost. Mary Salas would place an RFP and get 3 bids for the landscaping. Elizabeth Stephan made a motion to set a budget up to \$8,000.00 to replace the front landscaping. Jennifer Weser seconded the motion. The motion passed unanimously. Chris Johnson added the outside of the fence facing High Ridge Rd. needed attention. Discussion ensued regarding the issue of people parking on the swale and cleaning up the outer fence line.

The next order of business was the approval of new parent Board members. Susan Onori informed the Board, she along with Chris Johnson, interviewed Marie Chapman and Marva Wilks. She provided the Board with their resumes and the questions they were asked. Further discussion ensued regarding this matter. Jennifer Weser made a motion to approve Marie Chapman as a new parent Board Member. Lisa Carriegos seconded the motion. The motion passed unanimously. Jennifer Weser made a second motion to approve Marva Wilks as a new parent Board member. Lisa Carriegos seconded the motion. The motion passed unanimously. Julie Klahr added the new Board members would have to meet with her, obtain the appropriate clearance and attend the mandated Governing Board training.

The next order of business was the approval of the new sports policy. Susan Onori stated she and Mr. Johnson had a discussion regarding the payment policy for sports. Mrs. Onori presented a policy in which the parents would pay the total sports fee upfront, in order for their child to try-out. The funds would only be deposited if the child made the team, otherwise the funds would be returned to the parent. Discussion ensued regarding this matter and students whose parents cannot afford the cost. Mrs. Onori stated the policy would be part of the sports eligibility packet requiring a parent signature. Elizabeth Stephan made a motion to adopt the sports policy for the 2019-2020 school year. Jennifer Weser seconded the motion. The motion passed unanimously.

The next order of business was the approval of service contracts. Susan Onori informed the Board the contracts before them were the same as last year with only a date change. Discussion ensued regarding the contracts and the past addendums that Julie Klahr provided and would need to be attached. Jennifer Weser made a motion to approve the Kent Security contract for the 2019-2020 school year. Lisa Carriegos seconded the motion. The motion passed unanimously. Jennifer Weser made a second motion to approve the Boca Speech contract for the 2019-2020 school year. Lisa Carriegos seconded the motion. The motion passed unanimously. Jennifer Weser made a third motion to approve the Image Cleaning Company contract for the 2019-2020 school year. Lisa Carriegos seconded the motion. The motion passed unanimously. Mary Salas informed the Board the copiers needed to be upgraded and stated the contract would remain the same from last year and the school would be invoiced for the copiers. The Board discussed the copier upgrade contracts at length. Julie Klahr confirmed the piggybacking of the state contract and Mrs. Salas confirmed. Jennifer Weser made a fourth motion to approve the Office Printing Systems copier contract for the 2019-2020 school year. Lisa Carriegos seconded the motion. The motion passed unanimously.

The next order of business was an air conditioning unit. Mary Salas informed the Board the AC unit in the cafeteria had an evaporator coil that was no longer functioning, creating a leak and a replacement coil is no longer available from York. Discussion ensued regarding this issue. Mrs. Salas informed the Board Biscayne Air provided a quote for an exact replacement; a York unit for \$ 20,000.00, which would include removal of the old unit and installation of the new unit. Discussion ensued regarding the severity of the leak and the urgency for repair. It was decided it could be replaced at the end of the school year. Further discussion ensued regarding the reserve funds for the other AC units. A plan would be put in place, as the remaining units may start to fail as well. Discussion ensued regarding the budgeting for the AC units. Chris Johnson requested more quotes on the cafeteria replacement unit to be brought to the June meeting. Elizabeth Stephan requested a plan to also be brought before the Board from Biscayne Air at the August Board Meeting.

The next order of business was a financial update. Jorge Puente-Duany provided the Board with up to date financials and discussed the reserve funds. Discussion ensued regarding this matter. Mr. Puente-Duany stated the field note would be paid off next year. Mr. Puente-Duany stated the 2018-2019 end of year budget was pretty solid. Mr. Puente-Duany discussed the capital outlay funding for the 2019-2020 school year. Discussion ensued regarding this matter. Julie Klahr informed the Board her office would be increasing the hourly rate for the 2019-2020 school year, as it had not been increased in about 16 years. Mr. Puente-Duany discussed the adjustments to the 2019-2020 budget, including the proposed 3% raise for each employee, which totaled approximately \$136,000.00. Discussion ensued regarding the 2019-2020 budget line items. Mr. Doyle informed the Board the computer lab and some teacher laptops would have to be upgraded over the summer, including the Windows 10 upgrade and the compatibility of the current computers. Discussion ensued regarding this matter. Chris Johnson requested to be kept up to date on the upgrading of the computers. Jennifer Weser made a motion

to approve the proposed 2019-2020 school year budget. Lisa Carriegos seconded the motion. The motion passed unanimously.

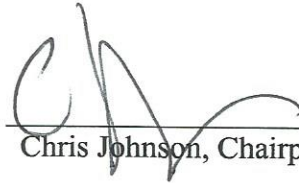
Jennifer Weser inquired as to the air conditioning units in regards to June meeting. Chris Johnson stated that Biscayne Air would provide pricing for the York unit in addition to some other units that may be more beneficial life wise.

The next Board meeting would be June 10. 2019 at 5:30.

There was no public input.

Meeting adjourned at 6:53 p.m.

Attested to By:

  
Chris Johnson, Chairperson

  
Date